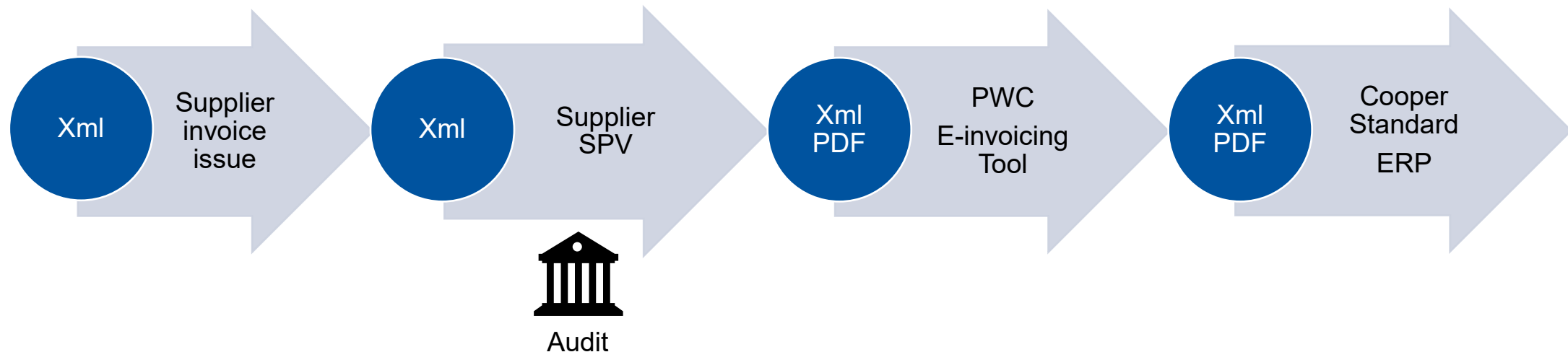# Trening

Cooper Standard

General

- [What is changing in the Romanian Invoicing Process?](#)

- [What is System E-Factura?](#)

- [What is System E-Factura – useful web links](#)

- [How does Cooper Standard process and pay invoices submitted through System E-Factura?](#)
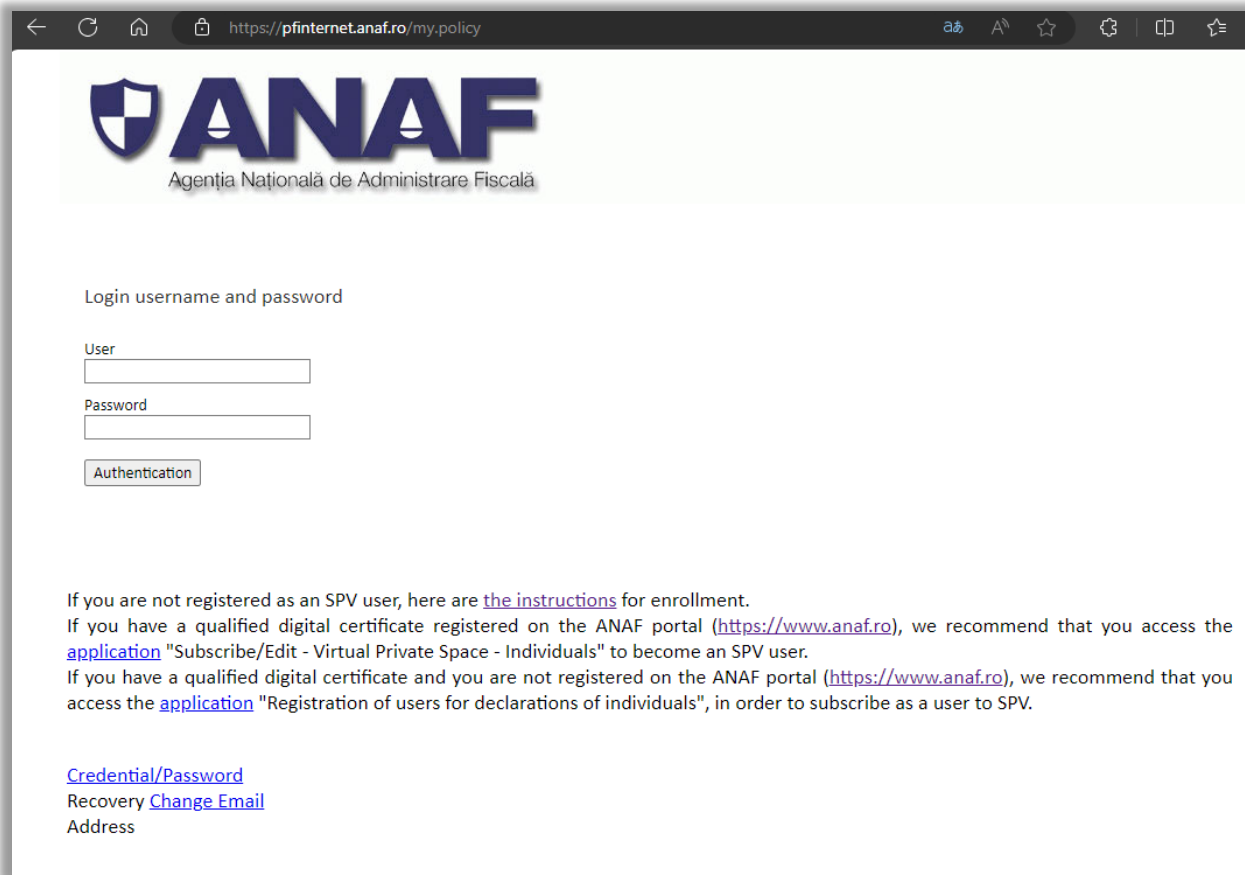
What is changing in the Romanian Invoicing Process.

E-invoicing via SPV

- From 1st January 2024 private businesses in Romania must issue B2B invoices electronically and be ready to receive and process electronic invoices.

- Following new regulations Cooper Standard will no longer process invoices received directly from the supplier via e-mail or post.

- With the System E-Factura web portal, the Romanian government introduces Continuous Transaction Controls CTC with a clearance e-invoicing model.

Xml — Supplier invoice issue → Xml — Supplier SPV → Xml PDF — PWC E-invoicing Tool → Xml PDF — Cooper Standard ERP

Audit

What is System E-Factura.

- System E-Factura is an IT solution provided by the Romanian Ministry of Finance for:

  ➢ sending

  ➢ receiving

  ➢ capturing

  ➢ processing

  ➢ storing electronic invoices

- E-Factura is an integral part of the Suppliers SPV (Spaţiul Privat Virtual)

- E-Factura is an e-invoicing <u>mandatory</u> web portal for the public and private sector

Registration manual:

[Înregistrarea în SPV pe baza certificatului digital calificat - YouTube](#)

What is System E-Factura – useful web links

All the invoices need to be submitted to the e-Invoicing system in the XML format – there is no possibility to issue invoices directly in the E-Factura.

➢ Invoices can be prepared using a special web tool:
    Completare factura (anaf.ro)

➢ Suppliers can validate invoices and generate PDF images before submitting them in a separate web tool:
    Transformare XML EFactura (UBL) in PDF (anaf.ro)

➢ Technical details can be checked on the Romania MF website:
    Informații tehnice - eFactura - MF (gov.ro)

➢ Training guidelines and additional information are published on ANAF RO YouTube channel:
    ANAF - Agentia Nationala de Administrare Fiscala - YouTube

CooperStandard

How does Cooper Standard process and pay invoices submitted through System E-Factura?

	Cooper Standard
	Supplier

Requisitioning → Approval → Purchase Order Transmission → Delivery Goods and Services → Receiving → Invoicing → Invoice retrieval → Payment

Procure to Pay Lifecycle
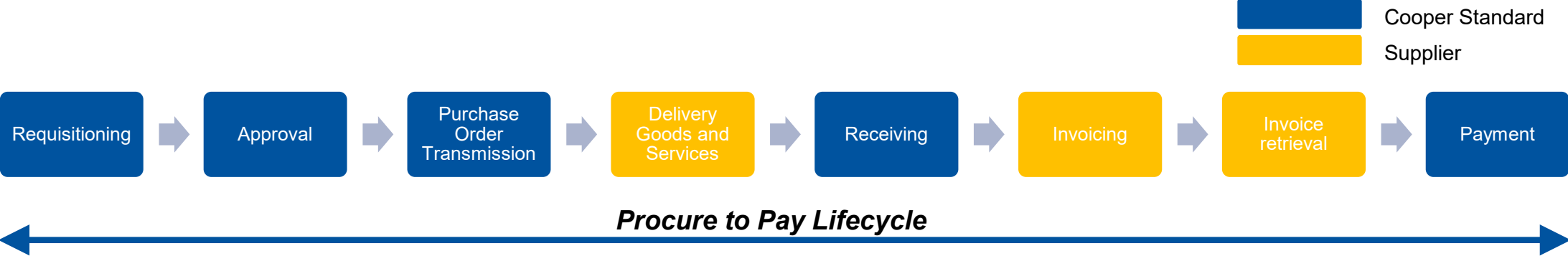
Step #	Description	Completed by
1	Your end customer (requester) at Cooper Standard will initiate requisition in Coupa/SAP system to request for your goods and services.	Cooper Standard
2	After the requisition is created, it will be reviewed by the requester's management chain and approved.	Cooper Standard
3	Upon approval of the requisition, a purchase order will be created and electronically communicated to you (the supplier).	Cooper Standard
4	After the purchase order is received by the supplier, the supplier will deliver goods and/or services to Cooper Standard.	Supplier
5	You and customer (requested) at Cooper Standard will confirm receipt in Coupa/SAP for the goods and services that have been delivered.	Cooper Standard
6	Upon completion of the requirements listed on the purchase order, the supplier will submit an electronic invoice in **System E-Factura.**	Supplier
7	The invoice will be retrieved by Cooper Standard via API and booked in Coupa/SAP systems.	Cooper Standard
8	The supplier invoice will be paid based on payment terms.	Cooper Standard